

# Wycliffe Community Meeting

**DATE:** Wednesday, 6 November 2019  
**TIME:** 7:30 pm  
**PLACE:** St Matthews Centre, 10 Malabar  
Road, Leicester, LE1 2PD (Upstairs  
Hall)

## Ward Councillors

Councillor Hanif Aqbany  
Councillor Mohammed Dawood

**YOUR community. YOUR voice.**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed

## **PART ONE: FORMAL MEETING**

### **1. INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations of interest as required by the Councillors' Code of Conduct.

### **1. ACTION LOG OF LAST MEETING**

**Appendix A**

The Action Log for the last meeting, held on 29 July 2019, is attached for information and discussion.

### **3. WARD COUNCILLORS' FEEDBACK**

Ward Councillors will provide an update on local ward issues

### **4. HIGHWAYS UPDATE**

An officer from the Highways Team will be present to provide a highways update.

### **5. WARD COMMUNITY BUDGET**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

An update on the Ward Community Budget will be provided at the meeting

## **PART TWO: INFORMATION AND ADVICE FAIR**

### **PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING**

You can raise matters of concern, give opinions and find out information which may be of use:

---

<b>Housing</b>	<b>Police Issues</b>
Talk to the Housing Team about any Council housing issues	Talk to your local Police about issues or raise general queries
<b>City Warden</b>	<b>Ward Community Funding / Grants</b>
Discuss any concerns with your local City Warden	Discuss the Ward funding application process and any related issues with the Ward and Community Engagement Officer

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information, please contact**

Randeep Singh Mattu, Ward Community Engagement Officer (tel: 0116 454 1835 email: Randeep.Mattu@leicester.gov.uk )

Or

Aqil Sarang, Democratic Support Officer (tel: 0116 454 5591 email: Aqil.Sarang@leicester.gov.uk )

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

*Contact address: Granby Wing, City Hall, 115 Charles Street, Leicester, LE1 1FZ*